



# South Fayette Township School District

## Committee Meeting of the Whole

Tuesday, August 15, 2023

7:30 PM

Studio, High School

### **AGENDA**

#### **MEETING CALLED TO ORDER** – President Len Fornella

- Pledge of Allegiance
- Recognition – Alekhya Buragadda as 2023 -2024 Student Representative
- Recognition – PSBA’s Honor Roll of School Board Service Program – Dr. Miller:
  - Teresa Burroughs – 16 years of service
  - Paul Brinsky – 12 years of service

#### **AGENDA APPROVAL:**

1. The Superintendent and Solicitor recommend Board approval of the August 15, 2023, Committee Meeting agenda.

#### **I. CONSENT AGENDA (*data in lilac*)**

1. Consider approval of the Minutes from the following Board Meetings:

Committee Meeting of the Whole	Tuesday, July 18, 2023
Regular Board Meeting	Tuesday, July 25, 2023

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Sharon Aprea
Middle School Activity Fund	Sharon Aprea

3. Expenditures were submitted for Board review to be approved at the Regular Board Meeting.  
*(information provided)*

#### **Superintendent’s Monthly Report – Dr. Michelle Miller**

#### **II. BUSINESS OFFICE (*data in blue*)**

1. The Superintendent and Director of Finance Brian Tony recommend Board approval of the School Resource Officer Interagency Agreement between the District and South Fayette Township. The Township will provide the District with a Police Officer for the School Resource Officer (SRO) Program for a period of 3 years retroactive from July 1, 2023 through June 30, 2026. The costs/excess costs allocated for the SRO Program will be 70% from the District and 30% from the Township. The Township approved this agreement on August 9, 2023.  
*(information provided)* **(needs Board action taken on August 15)**

2. The Superintendent recommends Board approval of the Memorandum of Understanding (MOU) Agreement (per recommended revisions by our Solicitor) with Mid-Atlantic Equity Consortium (MAEC) for services to provide technical assistance and training to support the District's work in creating culturally responsive and equitable family engagement opportunities. MAEC will use grant sources to provide \$40,000 worth of services, with the District paying a maximum of \$2,560 to offset presenter travel costs. **(needs Board action taken on August 15)**
3. The Superintendent and Elementary School Principal Tyler Geist recommend Board approval of the Title 1 Non-Public School Agreement (pending review by our Solicitor) with the Allegheny Intermediate Unit, effective August 17, 2023 through June 30, 2024; to provide remedial reading and math instructional services in line with the Title 1 Program at St. Louise De Marillac. (information provided) **(needs Board action taken on August 15)**
4. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into a Contract of Service with the PA-Educator.net Clearinghouse. The term of the agreement is from September 1, 2023 through August 31, 2024, at a cost of \$1,950.00. This price has remained the same since the 2014-2015 school year.

**III. PERSONNEL (*data in pink*)**

1. The Superintendent recommends Board approval of the resignation of the High School Principal effective retroactive to August 2, 2023. **(needs Board action taken on August 15)**
2. The Superintendent and Director of Finance recommend Board approval of the resignation of Assistant Director of Finance, effective 60 days from August 8, 2023, if the District chooses to enact the 60 hold period, per his contractual agreement. **(needs Board action taken on August 15)**
3. The Superintendent and Administrators recommend Board approval of the following resignations: **(needs Board action taken on August 15)**
  - Paraeducator in the Intermediate School, effective August 17, 2023
  - Food Service Employee in the Middle School, effective for the 2023-2024 school year
  - Paraeducator in the Intermediate School, effective for the 2023-2024 school year
4. The Superintendent and Administrators recommend Board approval to hire the following personnel effective for the 2023-2024 school year: **(needs Board action taken on August 15)**
  - Special Education Autistic Support teacher in the Elementary School
  - Grade 2 Permanent Substitute teacher in the Elementary School
  - Grade 2 Long Term Substitute teacher in the Elementary School
  - Grade 4 Permanent Substitute teacher in the Intermediate School
  - Long Term Substitute English teacher in the High School
5. The Superintendent and Administrators recommend Board approval of following EPRs for the 2023-2024 school year: **(needs Board action taken on August 15)**

Mentor Teacher for Special Ed Autistic Support
Mentor Teacher for Grade 2 Long Term Sub
Mentor Teacher for Grade 4 Perm Sub
Mentor Teacher for Grade 6 Science Perm Sub

Mentor Teacher for High School Speech
Mentor Teacher for Grade 1 Long Term Sub

6. The Superintendent and Administrators recommend Board approval of the following new (call as needed) substitute support personnel, pending receipt of required documents, effective for the 2023-2024 school year. **(needs Board action taken on August 15)**
  - Student Monitor
  - Student Monitor and Clerical
  - Clerical
7. The Superintendent and Director of Student Support Services recommend retroactive Board approval to hire the Administrative Assistant/Access Coordinator, effective August 14, 2023. **(needs Board action taken on August 15)**
8. The Superintendent and Director of Student Support Services recommend Board approval to hire Classroom Paraeducators as indicated below, pending receipt of required documents, effective for the 2023-2024 school year: **(needs Board action taken on August 15)**
  - Intermediate School, this is a replacement
  - Intermediate School, this is a replacement
  - High School, this is a replacement
  - Elementary School, this is a replacement
  - Elementary School, this is a new position and included in the 2023-2024 budget
9. The Superintendent and Director of Student Support Services recommend Board approval to hire a Personal Care Paraeducator in the Elementary School, effective for the 2023-2024 school year. The employee is currently a Classroom Paraeducator in the Elementary School. **(needs Board action taken on August 15)**
10. The Superintendent and Elementary School Principal recommend Board approval to hire a Student Monitor in the Elementary School, pending receipt of required documents, effective for the 2023-2024 school year. This position is due to a resignation. **(needs Board action taken on August 15)**
11. The Superintendent and Director of Transportation recommend Board approval to hire a school bus driver, effective for the 2023-2024 school year. This is a new position and included in the 2023-2024 budget. **(needs Board action taken on August 15)**
12. The Superintendent and Director of Transportation recommend Board approval to hire three substitute bus drivers effective for the 2023-2024 school year. **(needs Board action taken on August 15)**
13. The Superintendent, Athletic Director, and Head Varsity Football Coach, Head Varsity Girls Volleyball Coach, Head Varsity Girls Soccer Coach, and Head Varsity Cross Country Coach recommend Board approval of the following, pending receipt of required documents, effective for the 2023-2024 season: **(needs Board action taken on August 15)**
  - Volunteer Assistant Football Coach
  - Volunteer Assistant 7/8<sup>th</sup> Grade Football Coach
  - Volunteer Assistant Girls Volleyball Coach
  - Assistant 7/8<sup>th</sup> Grade Girls Soccer Coach
  - Boys & Girls 7/8<sup>th</sup> Grade Cross Country Coach

14. The Superintendent and Middle School Principal recommend Board approval of the leave of absence request for a School Counselor in the Middle School effective on or about October 24, 2023.
15. The Superintendent and Administrators recommend Board approval of a student at Duquesne University, to complete her student teaching with a Grade 1 teacher in the Elementary School, pending receipt of required documents, effective January 8, 2024 through April 26, 2024. There will be no cost to the District.
16. The Superintendent and Director of Food Services recommend Board approval of a student in the Dietetic Department at IUP, to complete his 100 hours of clinical training with the Director of Food Service, pending receipt of required documents from January 23, 2024 through April 25, 2024. There will be no cost to the District.
17. The Superintendent, Athletic Director, Head Varsity Track & Field Coach, and Head Varsity Softball Coach recommend Board approval of the following, pending receipt of required documents, effective for the 2023-2024 season.
  - Assistant Track & Field Coach (Indoor & Outdoor)
  - Assistant Varsity Softball Coach
18. The Superintendent and Intermediate School Principals recommend Board approval to hire a Student Monitor in the Intermediate School, pending receipt of required documents, effective for the 2023-2024 school year.

#### **IV. EDUCATION (*data in white*)**

1. The Superintendent and High School Assistant Principal Robert Butts recommend Board approval for Dr. Felix Yerace and approved chaperones to accompany students to Washington, DC for the annual 11<sup>th</sup> grade trip from Friday, May 17, 2024 through Sunday, May 19, 2024. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost to the District will be for a TBD number of substitute teachers for one day (based on the number of students attending). (*information provided*) **(needs Board action taken August 15)**
2. The Superintendent and Administrators recommend Board approval of the changes to the 2023-2024 Family and Student Handbooks for the Elementary, Intermediate, Middle, and High Schools. (*information provided*) **(needs Board action taken on August 15)**
3. Consider the recommendation of the Superintendent and Elementary School Principal Tyler Geist for Board approval of the 2023-2024 Elementary School Faculty Handbook. (*information provided*)

#### **V. TRANSPORTATION (*data in green*)**

1. Consider the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval of the changes to the 2023-2024 Transportation Employee's Handbook. (*information provided*)

**VI. ATHLETICS (*data in salmon*)**

1. Consider the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Cross Country Coach Joe Winans for Board approval for the Boys and Girls Varsity Cross Country Teams to travel to Hershey, PA, to compete in the 2023 PIAA Foundation Invitational. The team would depart South Fayette on Friday, September 22, 2023, and return on Saturday, September 23, 2023. The tentative itinerary is attached.
2. Consider the recommendation of the Superintendent, Athletic Director Mark Keener, and Director of Finance Brian Tony for Board approval to purchase a new diving board and diving board stand. The total cost would be \$28,300, includes removal of the old board and installation of the new board and stand, and is included in the 2023-2024 budget. The board will be purchased through PA Costars vendor Dream Pools (B&R Pools). (*information provided*)

**VII. CONSTRUCTION (*data in white*)**

1. There are no items to discuss.

**VIII. MISCELLANEOUS (*data in yellow*)**

1. Board approval to appoint \_\_\_\_\_ as the Board Member to fill the vacant seat effective August 22, 2023, ending December 2023.
2. Consider the recommendation of the Superintendent and Administrators for Board approval of the updated Health and Safety Plan for the 2023-2024 school year. (*information provided*)

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted April 26, 2022)

**Suspend**

**An Executive Session may be held to discuss personnel and/or legal issues.**